

Principles of Business and Finance

2.02 Key Terms

information management	The collection and management of information from one or more sources and the distribution of that information to one or more audiences.
accessing	To obtain, examine, or retrieve.
processing	Is subjecting something to a series of actions in order to achieve a particular result.
evaluating	A standard against which accomplishment, conformance, performance, and suitability of an individual, alternative, activity, product, or plan, as well as of risk-reward ratio is measured.
disseminating	To spread information widely.
integrate	To combine something with another so that it becomes a whole.